



**DELHI INSTITUTE OF TOOL ENGINEERING**  
**(Govt. of NCT of Delhi)**  
Campus-I: Wazirpur Industrial Area, Delhi-110052  
Campus-II: Maa Anandmayee Marg, Okhla Industrial Area  
Phase-II, New Delhi-110020  
E-mail: [wsdite@gmail.com](mailto:wsdite@gmail.com) ; [www.dite.delhigovt.nic.in](http://www.dite.delhigovt.nic.in)

Ref: Tender No. F19 (009)/Trg/CAD/CAM/DITE/C-II

Due Date: 30/04/2015, 11.00 AM

**NOTICE INVITING TENDER**

Sealed Tenders under single bid system are invited up to 11.00 AM on 30/04/2015 by the Director cum Principal, Delhi Institute of Tool Engineering for “AMC of server, computers with networking” installed at both campuses of DITE with following terms & conditions.

**IMPORTANT DATES**

1. Start date of bid: **09/04/2015**
2. Last date & time of submission / due date of the bid: **30/04/2015 at 11:00 AM**
3. Time & date of opening of bid: **30/04/2015 at 1:00 PM**

**IMPORTANT DOCUMENTS TO BE SUBMITTED IN SEALED ENVELOPE**

1. Self attested copy of **Annexure –I duly filled and signed.**
2. **Company letter head** mentioning TIN, Service tax No., PF No., PAN No., ESI No., Annual Turnover, Experience in years, Address, Telephone No., Rubber seal, Authorized Name, designation & Signature.
3. **Super scribe** the Sealed Envelopes as follows & **submit** in the office of Director cum Principal, Delhi Institute of Tool Engineering, Campus-II, Maa Anandmayee Marg, Okhla Ind. Area, Phase-II, New Delhi-110020.

ENVELOPE	SUPERSCRPTION
	“Tender for AMC of server, computers with networking” & due date.....’

4. **For further Tender details**, refer & down load from website [www.delhi.gov.in](http://www.delhi.gov.in) (Go to Tender, then Tender Notice Information System & then Scroll Industry deptt.)

**TERMS & CONDITIONS**

1. **The validity** of bid should be 90 days from the last date of submission/due date of tender.
2. **The price** should be inclusive of all charges like packing, forwarding, transportation, loading, unloading & applicable taxes/ VAT/Service tax/ Govt. levies etc. unless specifically asked for. All Govt. deductions like ESI, TDS etc. shall be applied at prevailing rates, if applicable.
3. **The payment** shall be made after delivery of the material / work / service subject to satisfactory test certificates. Payment will be made on quarterly basis on production of bills & completion report.
4. **The delivery of goods /work / service** shall have to be made at the address of this Institute, Delhi Institute of Tool Engineering, Wazirpur Ind. Area, Delhi – 110052 and Maa Anandmayee Marg, Okhla Ind. Area, Phase-II, New Delhi-110020 without any extra charges.
5. **Specifications / set-up** of the items can be checked before bidding by visiting the Institute on any working days between 10 AM & 3 PM. For any clarification the consignees can be contacted at Tel. 9810593677; 9868255231.
6. **The period of AMC** will be for one year on yearly renewable basis subject to satisfactory performance.
7. Bidder should quote AMC rate preferably for campus-I and campus-II both.
8. The quantity of items mentioned at Annexure-I may vary.
9. The representative of the bidder may remain present at the time of opening.
10. AMC will cover service, up-gradation and labour charges. Institute will provide any spare parts, hard-wares required for repair or up-gradation as recommended by service provider.
11. The service provider will depute Resident Engineers for maintenance of said computers with networks for full day at Campus-I/Campus-II (Alternate day basis) daily in working days only.
12. All systems will be repaired inside the Institute during the working days and working hours only.
13. The Service provider will submit each visit-report duly certified by the user.
14. Complaints should be attended by the service provider promptly and within 24 hours.

Delhi Institute of Tool Engineering

**Annexure –I**  
**“AMC of server, computers with networking”**

Tender No.....

Due Date: .....

Note: **The price** should be inclusive of all charges like packing, forwarding, transportation, loading, unloading & applicable taxes/ VAT/Service tax/ Govt. levies etc. unless specifically asked for.

S.N.	Description	Qty, Nos.	Unit rate, Rs.
Campus-I, Wazirpur			
1	AMC of server x series-226 with networking with node	1	
2	AMC of computer IBM with networking	21	
3	AMC of comp with networking	11	
Campus-II, Okhla			
1	AMC of server x series-226 with networking with node	1	
2	AMC of computer IBM with networking	13	
3	AMC of dual core INTEX with net working	20	
4	AMC of computer with networking	2	

(Signature of the bidder with Date & stamp)

Telephone No:

Date: