



DELHI INSTITUTE OF TOOL ENGINEERING

(Govt. of NCT of Delhi)

Wazirpur Industrial Area,
Delhi-110052

Website: www.dite.delhigovt.nic.in, E-mail: ditepurchase@yahoo.co.in



Short Tender Notice

Tender ID: 2017_DITE_131238_1

Tender F.No.F10 (07)/Pur. Br. /DITE

Due date & time: 30/06/2017, 11.00 A.M.

NOTICE INVITING TENDER (NIT)

Online e-Tender is invited under two bid systems for **“Supply of Mild Steel”** by the Director-Cum-Principal, Delhi Institute of Tool Engineering, Wazirpur Industrial Area, Delhi-110052.

Tender Details:

- Estimated Cost of Goods:** 6,50000/- (Rs Six lakhs fifty thousand only)
- EMD:** Rs 13000/- (Rs Thirteen thousand only) in the form of FDR/BG/Online payment should be submitted as bid security in favour of “Delhi Institute of Tool Engineering” payable at Delhi / Exemption certificate issued by NSIC.
Original instrument of EMD in physical form / details of online payment transfer / NSIC exemption certificate must be submitted before due date & time.

3. Critical Dates:

Details	Schedule date/ time
Date of Publishing of tenders through e-procurement https://govtprocurement.delhi.gov.in	14/06/2017 at 4.30 P.M.
Clarification Dates	14/06/2017 to 30/06/2017
Last Date & Time for submission of Tenders / Due Date & time	30/06/2017 up to 11.00 A.M.
Date & Time of Opening of Tenders (Technical Bids)	30/06/2017 at 12.00 P.M. (Noon)
Date & Time of Opening of Financial bids	30/06/2017/ at 3.00 P.M.

Note: All the documents shall be submitted through on-line mode in two separate packs, pack-1 as “Technical Bid” & pack-2 as “Financial Bid”. For Tender details and submission of “Technical Bid” & “Financial Bid” refer Web-site: <https://govtprocurement.delhi.gov.in>

Terms & Conditions

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1. The validity of bid should be 90 days from the last date of submission / due date of tender.
2. DITE reserves the right to cancel any or all the bids / Tenders without assigning any reason whatsoever.
3. The bidder should have valid TIN No. and shall issue TAX Invoice for the supply of order.
4. Bidder should submit / upload technical bid containing original & essential requisite documents as per instructions of the tender document. **Technical bids should not contain any price component.**
5. Bid Security: - The Bidder shall deposit physically Bid Security / details of online payment (Earnest Money Deposit) for an amount of Rs 13000/- (Rupees Thirteen Thousand only) in the form of FDR /BG/ online payment only from a commercial bank in favour of “Delhi Institute of Tool Engineering”, payable at Delhi in the office of Director cum Principal, DITE, Wazirpur Industrial Area, Delhi-110052 on or before due date & time. Bank Details of “Delhi Institute of Tool Engineering” is available as Annexure-IV for the purpose of online transfer of payment. Details of online transfer of EMD shall also be sent to e-mail ID: ditepurchase@yahoo.co.in
6. Bid Security shall be forfeited if the bidder withdraws his bid during the period of Tender validity & if the successful bidder fails to sign the contract & fails to deliver the material.
7. The successful bidder shall have to deliver all the material within 7 working days from the date of issue of Purchase Order, failing which the Purchaser Order shall be deemed to be cancelled and EMD shall stand forfeited.
8. **The delivery of goods shall be made at TBRL Range, Ramgarh, Distt Panchkula, Haryana, without any extra charges. The Institute is not liable to pay any incidental charges.**
9. **The rate should be quoted “FOR TBRL range”, Ramgarh, Distt Panchkula & should be inclusive of Taxes & cartage.**
10. The price should be inclusive of all charges like cutting, packing, forwarding, transportation, loading, unloading & applicable taxes / VAT /Service tax / Govt. levies etc. unless specifically asked for. All applicable Govt. deductions like ESI, TDS etc. are applied at prevailing rates if at all applicable.
11. All applicable Govt. levies / Taxes etc. shall be applied at prevailing rates.
12. The successful bidder should raise tax invoice only, VAT element should be shown distinctly.
13. The payment shall be released after receipt of the materials subject to satisfactory test certificates (as per IS 2062). The certificate will be provided by the supplier along with the invoice.
14. DITE will not publish any corrigendum, addendum separately (if any) in leading newspapers pertaining to this tender. It will be the responsibility of the participating bidders to follow website: “<https://govtprocurement.delhi.gov.in>” from time to time for such notifications published by DITE.

15. Tender Inviting authority reserves the right to change the quantity of items mentioned in “Annexure-I” before the release of Purchase order.
16. Minimum Financial Turnover: The bidder should have minimum average annual financial turnover of Rs 15.00 lakhs during FY 2016-17.
17. Resolution of disputes: Any dispute arising out of the contract between the institute & the supplier related to the contract shall be settled within the jurisdiction of Delhi.
18. The bidder dealer or its authorized distributor, as the case may be, who supplies the material should be registered with the Delhi VAT Department and carry a valid TIN issued by it. In case if bidders are not registered with DVAT then undertaking in the form of Annexure – V shall be submitted in the technical bid. The bidder shall, however, be responsible for compliance with all conditions, warranties / guarantees, irrespective of the fact that the materials are supplied by him directly or through its authorized distributor / dealer. Further, the quoted bid price in the tender shall be inclusive of all taxes and duties.
19. For any clarification bidders may contact at telephone no 011-27006120, 011-27006104, e-mail at ditepurchase@yahoo.co.in or visit the institute between 3.00 P.M. to 5.00 P.M. on any working day.
20. In case of physical submission of EMD. Original instrument of EMD shall be enclosed in Sealed Envelope, (super-scribed as “Supply of Mild Steel”, e-tender ID with due date) shall be submitted in the office of HOD (Purchase) on any working day.
21. For further details, refer website: [https:// govtprocurement.delhi.gov.in](https://govtprocurement.delhi.gov.in)

**Director-cum-Principal
Delhi Institute of Tool Engineering**

BID OPENING AND EVALUATION:-

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1. Bids will be opened & evaluated by the competent purchase committee of DITE in the presence of the Bidders or their representatives those who choose to be present at the time of opening of bids. Venue of Bid Opening: Conference Hall, DITE, Wazirpur Industrial Area, Delhi 110052.
2. The bid of any bidder who has not complied with one or more conditions of tender document will be summarily rejected without assigning any reason whatsoever. Conditional bids / bids without EMD / bids without Exemption certificate from NSIC / bids received after due date & time /EMD received after due date & time/ incomplete bids etc will be rejected.
3. Financial bids of only the technically qualified bidders will be opened for evaluation in the presence of qualified bidders.
4. The Institute is not bound to accept the bidder who has quoted lowest rates or any bid and may at any time terminate/cancel the tendering process without assigning any reason thereof.

ANNEXURE-I

Technical Specifications & Requirement Specifications (BILL OF MATERIAL)

(To be uploaded in e-tender Technical bid)

DELHI INSTITUTE OF TOOL ENGINEERING

Name of work: "Supply of Mild Steel".

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Important Note: - Bidders are required to mention offered dimensions along with weight. Bidders are required to strictly quote as per the requirements (in terms of dimensions) of BOQ (Financial Bid Document); final pricing for the offered dimensions will be calculated / derived / worked in accordance with pricing quoted in the BOQ (Financial Bid), for the offered dimensions.

S No	Item Des. / Required Sizes MM, Length Mtr, Material M.S (IS2062)	Quantity in numbers	Required weight (Kgs.)(Maximum)	Offered Size, MM (To be filled by Bidder)	Offered Weight (To be filled by Bidder)
1.	Channel (150x75x5.7) mm x 12mtr	56	9000		
2.	Angle (90x90x6) mm x 6.5mtr	48	2600		
3.	Angle (90x90x6) mm x 5mtr	24	1000		
4.	Plate (750 x 750 x 8) mm	48	1800		
5.	Plate (150 x 8) mm x 5mtr	33	1600		

ANNEXURE-II

UNDERTAKING

(To be uploaded on company letter head, in Technical bid)

DELHI INSTITUTE OF TOOL ENGINEERING

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Due date: 30/06/2017, 11.00 A.M.

Name of work: "Supply of Mild Steel".

UNDERTAKING

To,
Director cum Principal
Delhi Institute of Tool Engineering
Okhla Ind. Area Ph-II
Delhi – 110020

We the undersigned here by undertake that we have gone through and agree to the Terms & Conditions laid down in this Tender. We undertake that we have never been blacklisted by any Govt., PSU and Autonomous firms. We also hereby offer to execute the work as per specification against which we have quoted our rates and for which this tender may be accepted at the rates stated there in and subject to the terms & conditions set forth for such work as may be ordered by the Director cum Principal, Delhi Institute of Tool Engineering, Wazirpur Ind. Area, Delhi –110052.

Name of the firm : _____

Address : _____

Phone No. : _____

(Signature of bidder)

(Seal)

DATE:

Annexure-III

Checklist for Technical Bid Evaluation

(To Be Submitted in Technical Bid)

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(Note: Please ensure that the following requirements are complied with)

S.N.	Information to be provided	To be filled by the Bidder	For office use	
		Fill particulars	Reason for not filling	
1	Original instrument of EMD No. _____ Dated _____ of Amount Rs _____ is submitted in physical form / Details of Online payment	Yes / No		
2	Scanned copy of EMD/details of online payment / exemption certificate is submitted	Yes / No		
3	Scanned copy of latest Income Tax Return (ITR) is submitted	Yes / No		
4	Scanned copy of latest VAT/Sale tax/service tax Return is submitted / Annexure-V	Yes / No		
5	Scanned copies of audited accounts Showing Annual financial turnover for FY 2016-17 is submitted	Yes / No		
6	Scanned copies of Annexure II & III duly filled and signed are submitted	Yes / No		

Note: Original copies of all requisite documents must be produced for verification of the information provided whenever called for.

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(Signature with date, name and designation)

For and on behalf of M/s.....

(Name, Address & Telephone No & seal of the Bidder)

Annexure-IV
RTGS DETAIL - Delhi Institute of Tool Engineering
 (To be used for online payment transfer)

S. No.	Particulars	Details
1.	Name of the Organisation	Delhi Institute of Tool Engineering
2.	Address	Delhi Institute of Tool Engineering, Govt. Of NCT of Delhi, Wazirpur Industrial Area, Delhi-110052.
3.	Banker's Name	PNB, Ashok Vihar
4.	Banker's Branch & Address	B-23 Ashok Vihar, Phase-I Delhi-110052
5.	Banker's MICR Code	110024002
6.	Banker's NEFT (IFSC Code)	PUNB0063700
7.	SWIFT Code	PUNBINBBDWP
8.	Banker's Phone number	27210185, 27412476
9.	Account Name	Delhi Institute of Tool Engineering
10.	Account Type	SAVING A/C
11.	Account Number	0637000104215713
12.	PAN number	AAAAD7807P
13.	TIN number	7500065963
14.	TAN number	DELD12218D
15.	E-mail ID	ditepurchase@yahoo.co.in secdite@gmail.com actdite@gmail.com

Annexure-V
Undertaking for DVAT
(on letter head)

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I _____ S/O _____
M/s _____ R/O _____
having _____ business _____ at _____
_____ indemnifies the
DITE and undertakes that in case of receipt of purchase / supply /
work order by M/s _____ undersigned
shall be bound to get registered with Delhi VAT Department, GNCT of
Delhi and provide the TIN to the DITE. I further undertake to raise the
bills and fulfil the supply / purchase / work order from my Delhi
Office. I understand that non-compliance of these mandatory
conditions entails non release of any payment against bills raised and
also there will be no interest liability on the part of Delhi Institute of
Tool Engineering on related payments.

Besides, non-compliance of the supply / purchase /work order entails
forfeiture of EMD without further notice.

Name & Signature
[Prop./ Authorised Signatory]
Address: _____
Tel. no(O): _____
Mobile no _____
e-mail ID: _____