

AMENDED CERTIFICATE OF REGISTRATION
SOCIETIES REGISTRATION ACT XXI
OF 1860

No. S-7997 of 1976

I hereby certify that in pursuance of Section 12 and 12A, of the Societies Registration Act 1860, the Societies of Tool Room & Training Centre with Registration No. S-7997 and Hi-Tech Vocational Training Centre with Registration No. S-17617 have been amalgamated and the amalgamated Society has been renamed as Delhi Institute of Tool Engineering w.e.f. 28.11.2007.

GIVEN UNDER MY HAND AT DELHI ON THIS 28TH DAY OF NOV TWO THOUSAND SEVEN.

Amended fee of
Re 1/- (One only) received.


Registrar of Societies
Govt. of Delhi
DELHI



Please quote this number in all your future correspondence

DELHI INSTITUTE OF TOOL ENGINEERING
SOCIETY

Memorandum of Association

1. The name of the Society shall be “Delhi Institute of Tool Engineering”.
2. The office of the Society shall be located at Delhi.
3. The objects for which the Society is established are :-
 - (i) To take over assets and liabilities, upon amalgamation of the Societies of “Tool Room & Training Centre, Delhi” and “Hi- Tech Vocational Training Centre, Delhi”.
 - (ii) Training of technical personnel in the field of tool making, tool designing, electronics and computer integrated manufacturing systems and other related fields.
 - (iii) Provision for advisory and consultancy services to Small Scale Units, including assistance in latest manufacturing technologies.
 - (iv) Recommending measures to standardize components.
 - (v) Production of sophisticated parts and undertaking job work from the industries.
 - (vi) To award certificate as may be appropriate to those who have successfully completed the training courses.
 - (vii) To award fellowships, scholarships, prizes and medals in accordance with the rules and regulations.
 - (viii) To impose and recover affiliation and other fees and charges for services rendered.
 - (ix) To sell or dispose of products, bye-products and/or waste-materials, arising out of or incidental to the courses of training/manufacturing.

- (x) To create administrative, technical, clerical and other posts under the Society and to make appointment there to in accordance with the rules and regulations of the Society.
- (xi) To provide for the welfare of employees and their dependents.
- (xii) To maintain a fund to which shall be credited:-
 1. All moneys provided by the Government of National Capital Territory of Delhi and Govt. of India;
 2. All fees and other charges received by the Society;
 3. All grants, gifts, donations, benefactions, bequeaths or transfers; and
 4. All moneys received by the Society in any other manner from any other sources;
- (xiii) To invest the money of the Society not immediately required in any securities authorized under the Indian Trust Act or, with the sanction of Government of NCT of Delhi in any other manner;
- (xiv) To draw, make, accept, endorse and discount cheques, notes or other negotiable instrument;
- (xv) To pay all expenses preliminary or incidental to the formation and registration of the Society and for its management and administration out of the fund.
- (xvi) To meet the expenses of the Society out of the Fund to buy materials, stores and consumable tools that may be required to maintain the training programme as well as building and equipment belonging to the Society.
- (xvii) To borrow or raise moneys, with the prior approval of the Government of NCT of Delhi, with or without security or on the security of mortgages, charge, hypothecation or pledge over all or any property belonging to the Society or in any other manner whatsoever;
- (xviii) To create with the prior approval of the Government of NCT of Delhi any reserve fund, sinking fund, insurance fund or any other special fund whether for depreciation or for repairs, improving, extending or maintaining any of the properties or rights of the Society and/or for

recoupment of wasting assets and for any other purpose for which the Society deems fit expedient or proper to create to the or maintain any such fund or funds.

- (xix) To build and construct buildings and workshops and alter, extend, improve, repair, enlarge or modify the same and to provide and equip the same with the light, water, drainage, furniture, fittings, machines and all other necessaries.
- (xx) To establish, maintain and manage hostels for the residence of the students.
- (xxi) To acquire by gifts, purchase, exchange, lease, hire or otherwise any lands, buildings, basements and any properly moveable and/or immovable and hold the same provided that prior approval of the Government of NCT of Delhi is obtained for acquisition of the immovable property.
- (xxii) To deal with any property belonging to or vested in the Society in such a manner as may be deemed fit for advancing the objectives of the Society provided that prior approval of the Government of NCT of Delhi is obtained for transfer of any immovable property;
- (xxiii) To negotiate and enter into contracts on behalf of the Society and vary or rescind such contracts and sign, execute and deliver such contracts, deeds and instruments as may be necessary;
- (xxiv) To delegate any of its powers to the Governing Council of the Society or any of the committee or committees constitute by it;
- (xxv) To constitute such Committee or Committees as it may deem fit for the disposal of any business for tendering advice in any matter pertaining to the Society.
- (xxvi) To do all such things as may be necessary, incidental or conducive to the attainment of all or any of the objects of the Society.

4 The management of the affairs of the Society is entrusted in accordance with the Rules and Regulations of the Society to the Governing Council of which the members are:

<u>S.No.</u>	<u>Designation / Address</u>	<u>Designation in the Society</u>
1.	Commissioner (Industries) Government of NCT of Delhi Udyog Sadan, 419, FIE, Patparganj Industrial Estate, Delhi.	Chairman-Ex Officio
2.	Addl. Secy, Finance Government of NCT of Delhi Delhi Sectt., I.P.Estate, New Delhi.	Member
3.	Director, Technical Education Government of NCT of Delhi Pitam Pura, Delhi.	Member
4.	Secretary, IT Government of NCT of Delhi Delhi Sectt., I.P.Estate, New Delhi.	Member
5.	Managing Director, DSIIDC N-Block, Bombay Life Bldg. Connaught Circus, New Delhi	Member
6.	Principal, Delhi College of Engineering Shahabad Daulatpur, Bawana Road Delhi.	Member
7.	Joint Commissioner of Inds.(DITE) Government of NCT of Delhi Udyog Sadan, 419, FIE Patparganj Industrial Estate, Delhi	Member

5. The above Governing Council shall remain in office for one year from date of registration of the Society;
6. The income and property of the Society however, derived shall be applied towards the promotion of the objects as set forth in this memorandum of association subject to nevertheless in respect of the expenditure of grants made by the Govt. of NCT of Delhi to such limitations as the Govt. of NCT of Delhi may from time to time impose. No portion of the income and property of the Society shall be paid or transferred directly or indirectly by way of dividends, bonus or otherwise howsoever by way of profit to persons who at any time or have been members of the Society or to any of them or to any person claiming through or any of them, provided that nothing therein shall prevent the payment in good faith of remuneration to any member or other person in return for service rendered to the Society, or for travelling expenses/ allowances halting allowances, and other similar charges.

We, the several persons, whose names and addressed are hereunder subscribed, are desirous of being formed into a Society namely Delhi Institute of Tool Engineering in pursuance of this Memorandum of Society & under Societies Registration Act, 1860. We also authorise Joint Commissioner of Industries (DITE) to correspond with the Registrar of Societies, Govt. of NCT of Delhi.

<u>S.No.</u>	<u>Designation / Address</u>	<u>Designation in the Society</u>
1.	Commissioner (Industries) Government of NCT of Delhi Udyog Sadan, 419, FIE, Patparganj Industrial Estate, Delhi.	Chairman-Ex Officio
2.	Addl. Secretary, Finance Government of NCT of Delhi Delhi Sectt., I.P.Estate, New Delhi.	Member
3.	Director, Technical Education Government of NCT of Delhi Pitam Pura, Delhi.	Member
4.	Secretary, IT Government of NCT of Delhi Delhi Sectt., I.P.Estate, New Delhi.	Member
5.	Managing Director, DSIIDC N-Block, Bombay Life Bldg. Connaught Circus, New Delhi	Member
6.	Principal, Delhi College of Engineering Shahabad Daulatpur, Bawana Road Delhi.	Member
7.	Joint Commissioner of Inds.(DITE) Government of NCT of Delhi Udyog Sadan, 419, FIE Patparganj Industrial Estate, Delhi	Member

Witnesses:- 1.

2.

DELHI INSTITUTE OF TOOL ENGINEERING
SOCIETY

RULES & REGULATIONS

1. The Rules and Regulations may be called the “Rules and regulations” of the “Delhi Institute of Tool Engineering”.

DEFINATIONS

2. (a) “Society” means the “Delhi Institute of Tool Engineering “.
- (b) “President” means the President of the Society nominated by the Govt. of NCT of Delhi under Rule 4.
- (c) “Governing Council” means the body which according to Rule 30 shall exercise to full powers of behalf of the Society.
- (d) “Director-cum-Principal” means the Principal Officer appointed by the Government of NCT of Delhi under the Rule 17(a).
- (e) “Secretary” means Secretary appointed under Rule 17 (b).

COMPOSITION OF THE SOCIETY

3. The Society shall consist of the following members:-
 - (i) The President of the Society who shall be ex-office Chairman of the Governing Council
 - (ii) The members of the Governing Council
 - (iii) Any other person or persons appointed by the Govt. of NCT of Delhi.
4. The Commissioner of Industries of Govt. of NCT of Delhi appointed by Lt. Governor shall be ex-officio President of the Society.
5. Should any member of the Society be prevented from attending a meeting of the Society, the Govt. of NCT of Delhi shall be at liberty to appoint a substitute to take his place at the meeting of the Society. Such substitute shall have all the rights and privileges of a member of the Society, including the right to vote for that meeting only.
6. The Society shall keep a roll of members giving their addresses and occupation and every member shall sign the same.
7. If a member of the Society changes his address, he shall notify his new address to the Secretary and the address in the roll will be accordingly changed; but if he fails to

notify his new address, the address in the roll of member shall be deemed to be his address.

DURATION OF APPOINTMENT

8. (a) Members of the Society appointed by the Government of NCT of Delhi shall hold office for such period as may be prescribed by the Government of NCT of Delhi at the time of their appointment or at any time thereafter.

(b) Where a person is appointed as a Member of the Society by reason of the office or the appointment he holds his membership of the Society shall terminate when he ceases to hold that office or appointment and new incumbent shall become member of the Society.

(c) The Government of NCT of Delhi may terminate the membership of any member or at one and the same time the membership of all members other than ex-officio members of the Society. Upon such termination the vacancies shall be filled in accordance with the relevant provision of the rules. The members whose membership is so terminated shall be eligible for re-appointment.
9. Non-official members of the Society shall hold office for a period of three years from the date of their appointment but shall be eligible for re-appointment.
10. If casual vacancies arise within the three years tenure the persons appointed for the vacancy shall hold office for the unexpired period of tenure.
11. A member of the Society shall cease to be a member on a happening of any of the following events:-
 - (a) If he dies, resigns, becomes of unsound mind, becomes insolvent or is convicted of a criminal offence involving moral turpitude.
 - (b) If he does not attend three consecutive meetings of the Society without proper leave of the President.
12. A resignation from membership shall be tendered to the Society through its Secretary and shall not take effect unless it has been accepted on behalf of the Society by the President.
13. A member of the Society (other than ex-officio member or a member representing the Central Government) may resign office by a letter addressed

to the President of the Society and such resignation shall take effect from the date it is accepted by the Governing Council.

14. Any vacancy in the membership of Society caused by any of the reasons mentioned in the rules 8 to 13 above shall be filled up by the Government of Delhi at the request of the President.
15. The Society shall function notwithstanding that any person who is entitled to be a member by reason of his office is not a member of the Society for the time being and notwithstanding any other vacancy in its body whether by non-appointment or otherwise and no act of proceeding of the Society shall be invalidated merely by reasons of happening of any of the above events or of any defects in the appointment of any of its members.

AUTHORITIES OF THE SOCIETY

16. The following shall be the authorities of the Society:-
 - i) The President of the Society
 - ii) The Governing Council
 - iii) The Director-cum-Principal
 - iv) The Secretary and
 - v) Such other authorities as may be constituted as such by the Governing Council.

OFFICERS OF THE SOCIETY

17. (a) The Director-cum-Principal shall be the Principal Executive Officer of the Society. He shall be appointed by the Government of NCT of Delhi and the terms of his office and other conditions shall be determined by the Government of Delhi. Provided that all or any of the functions of the Director-cum-Principal may be exercised by such officer or officers of the Society as may be delegated in that behalf by the Governing Council.
- (b) The Director-cum-Principal will be assisted by the Secretary and such other officers as may be appointed by the Governing Council from time to time. The Secretary shall be appointed by the Governing Council.
- (c) The Search Committee comprising of the following to assess the professional work which is significant and can be recognized as equivalent to Ph. D degree be made in the bylaws of the Society of DITE:-

1.	Commissioner of Industries, Government of NCT of Delhi	Chairman
2.	Director, Netaji Subhash Institute of Technology, Delhi	Member
3.	Principal, Delhi College of Engineering	Member
4.	Representative of AICTE	Member
5.	Director or his representative – IIT, Delhi	Member
6.	Subject Expert	Member
7.	Representative of Industry	Member

OFFICE OF THE SOCIETY

18. The office of the Society shall be situated at Delhi or at such other place as the Governing Council may determine.

PROCEEDING OF THE SOCIETY

19. (i) An Annual General Meeting of the Society shall be held at such date, time and place as may be determined by the President. At such annual meeting the Society shall submit drafts of the annual report any yearly accounts for discussion and recommendations. The same shall thereafter be adopted and passed by the Society, with such modifications as may be deemed proper.
- (ii) Except as otherwise provided in these rules all meetings of the Society shall be called by notice under the hand of the Secretary.
20. The President may convene a special meeting of the Society whenever he thinks fit.
21. Every notice calling a meeting of the Society shall state the date, time and place at which such meeting will be held and shall be served upon every member of the Society not less than twenty one clear days before the day appointed for the meeting.
22. A notice may be served upon any member of the Society either personally or by sending it by post in an envelope addressed to such member at his address in the roll of members.

23. Any notice so served by post shall be deemed to have been served on the day on which in the ordinary course it would have been delivered to the addressee and proof that the envelope containing such notice was properly addressed and duly posted will be sufficient proof of such service.
24. If the President is not present at the meeting of the Society the members of the Society shall choose one of the members present to be Chairman of the Meeting.
25. No business shall be discussed at any meeting of the Society except the election of a Chairman whilst the Chair is vacant.
26. One-Third of the members of the Society present in person shall form a quorum at every meeting of the Society.
27. All disputed questions at meeting of the Society shall be determined by majority vote.
28. Each member of the Society shall have one vote.
29. In case of an equality of vote on any questions, the Chairman shall have a casting vote.
30. The President may, in writing, delegate such of his powers as he may consider necessary to the Director-cum-Principal and or Secretary.

THE GOVERNING COUNCIL

31. (a) The affairs of the Society shall be managed, administered, directed and controlled in accordance with the rules and regulations of the Society and orders/directives received from the Government of NCT of Delhi, by the Governing Council.
- (b) The Governing Council of the Society, for the purpose of Society's Registration Act of 1860, shall consist of the following:-
 1. Commissioner (Industries) - Chairman
Government of NCT of Delhi
Udyog Sadan, Patparganj, New Delhi

2.	Additional Secretary (Finance) Government of NCT of Delhi Delhi Sectt., I.P.Estate, New Delhi	-	Member
3.	Director, Technical Education Government of NCT of Delhi, Pitam Pura, Delhi	-	Member
4.	Secretary, IT Government of NCT of Delhi, Delhi Sectt., I.P.Estate, New Delhi	-	Member
5.	Managing Director, DSIIDC N-Block, Bombay Life Bldg., Connaught Circus, New Delhi	-	Member
6.	Principal, Delhi College of Engineering Shahbad Daulatpur, Bawana Road, Delhi	-	Member
7.	Joint Commissioner of Inds. (DITE) Government of NCT of Delhi, Udyog Sadan, 419 FIE, Patparganj Industrial Estate, Delhi	-	Member
8 & 9.	Two representatives of Industry nominated by the Government of NCT of Delhi	-	Member
10.	A member of the Delhi Legislative Assembly	-	Member
11.	Representative of Board of Technical Education, Government of NCT of Delhi	-	Member
12.	Representative from Confederation of Indian Industries (CII)	-	Member
13.	Director-cum-Principal – DITE	-	Member
14.	Registrar Guru Gobind Singh Indraprastha University Government of NCT of Delhi, Kashmere Gate, Delhi	-	Member

15. Director (TRTCs) - Member
Office of the Development Commissioner (SSI)
Ministry of Industry
Government of NCT of Delhi
Nirman Bhawan, New Delhi

32. The Governing Council shall function notwithstanding that any person who is entitled to be a member by reason of his office is not a member of the Governing Council for the time being and notwithstanding any vacancy in its body whether by non-appointment by the Authority of Association entitled to make the appointment or otherwise and no act or proceeding of the Governing council shall be invalidated merely by reason of the happenings of any of the above events of any defects in the appointment of its members.
33. A member who fails to attend three consecutive meetings of the Governing Council without proper leave of the Chairman shall cease to be member thereof.
34. (a) Any vacancy in the membership of the Governing Council shall be filled up by the an appointment by the Government of NCT of Delhi.
(b) The non-official members of the Governing Council shall hold office for a period of three years from the date of their appointment unless re-appointment by the Government of NCT of Delhi.
(c) The Government of NCT of Delhi may terminate the membership of any member or at one & same time of all members other than the ex-officio members of the Governing Council. Upon such termination the vacancies shall be filled in by the Government of Delhi.
35. Every meeting of the Governing Council shall be presided over by the Chairman and in his absence by member chosen by the members in the meeting to preside for the occasion.
36. One-third of the members of the Governing Council (any fraction contained in that one third being rounded off as one) present in person, shall constitute quorum at any meeting of the Governing Council.
37. At least one meeting of the Governing Council shall be held every six month.
38. For the purpose of rule 37, each year shall be deemed to commence on the 1st day of April and terminate on 31st Day of March of the following calendar year.

39. The Chairman may himself call or by a requisition in writing signed by him require the Secretary to call a meeting of the Governing Council at any time.
40. Each member of the Governing Council including the Chairman shall have one vote and if there shall be an equality of vote, or any question the Chairman shall in addition have a casting vote.
41. Any business except such as the Governing Council may be general or special order direct to be placed before the meeting may be carried out by circulation among all its members and any resolution so circulated and approved by a majority of members signing shall be effectual and binding as if such resolution had been passed at a meeting of the Governing Council, provided that at least one-third of the member of the Governing Council, (any fraction contained in the one –third being rounded off as one) have recorded their views on the Resolution.
42. The Chairman may refer any question which in his opinion is of sufficient Importance, for the decision of the Govt. of NCT of Delhi and such decision shall be binding on the Society and its Governing Council.
43. Notwithstanding anything contained in any of these rules and resolutions, the Govt. of NCT of Delhi may from time to time issue such directives for instructions as they may think fit in regard to the finances and conduct of business and affairs of the Society and the members of the Governing Council shall duly comply with and give effect to such directives or instructions.

FUNCTIONS AND POWERS OF THE GOVERNING COUNCIL

44. It shall be the function of the Governing Council generally to carry out the objects of the Society as set forth in the Memorandum of Association.
45. The Governing Council shall have the management of all the affairs and funds the Society and shall have authority to exercise all the powers of the Society subject to such limitations in respect of expenditure as the Government of Delhi may from time to time impose.
46. Subject to the provision of the Memorandum of Association , the Governing Council shall have full powers and authority to do all acts, matters, things and deeds which may be necessary or expedient for the purpose of the Society and without any manner derogating from the general or their power in particulars the followings:-

- i) To prepare and execute detailed plans and programmes for the establishments of the Society and to carry on its administration and management of such establishments;
- ii) To look after and manage the institution and properties of the Society and to spend money required for that purpose.
- iii) To receive grants and contributions and to have custody of the funds relating to the Institute;
- iv) To enter into arrangement with the Govt. of Delhi , State Governments and other public and private organisations or individuals in India or abroad for security and accepting endowments, grants-in-aid , donations or gifts, to the Society on mutually agreed terms and conditions provided that the conditions of such Grant-in-Aids, donations or gifts, if any, shall not be inconsistent or in conflict with the nature or objects of the Society or with the provisions of these rules;
- v) To prepare the budget estimates of the Society for each year, and to sanction the expenditure within the limits of the budget as approved by the Govt. of Delhi;
- vi) To prescribe and conduct courses of training in the Institute;
- vii) To prescribe rules and regulations for the admission of students to various courses of training;
- viii) To lay down standard of proficiency to be demonstrated before the award of certificate of competence in respect of the courses offered by the Institute;
- ix) To establish procedures to sell or dispose of items produced in the course of training;
- x) To establish procedure in respect of service and technical advice to be rendered to the industry by the Society and the levy and collection of charges for the same;
- xi) To lay down procedures for appointment of officers and staff under the Society; and terms and tenure of appointment, emoluments, allowances and rules of discipline and other conditions of service for the officers and staff of the Society;
- xii) To create technical, administrative , ministerial and other posts under the Institute other than the post of Director-cum-Principal and to make appointments there to and to prescribe for them terms and

conditions of appointments, emoluments, allowances rules and discipline and other conditions of service;

- xiii) To institute and award fellowships, scholarships, prizes and medals;
 - xiv) To provide for the supervision of residence, health discipline and well-being of the participants in the various programmes of the Society;
 - xv) To co-operate with any other organisation or enter into arrangements for and on behalf of the Society for the fulfilments of the objects of the Society;
 - xvi) To execute contracts including the investment of the funds of the Society and the sale or alteration of such investments;
 - xvii) To constitute Regional Councils and appoint financial and other committees or sub-committee for carrying out the objects of the Society and to delegate any of powers to the persons who are not members of the Society may be appointed to such Regional Councils, Committees or Sub-Committees;
 - xviii) To delegate to such extent as it may deem necessary any of its powers to any officer or committee of the Society, and
 - xix) To perform such other functions and to carry out such duties, as may from time to time be assigned to it by the Govt. of NCT of Delhi.
47. Subject to these Rules and Bye-laws the Governing Council shall have the power to appoint officers and staff for conducting the affairs of the Society and to fix the amount of their remuneration and to define their duties.
48. The Governing Council shall have the power to take over or acquire by purchase, gift or otherwise from the Government and other public bodies or private individuals willing to transfer, movable and immovable properties, endowments or other funds together with any attendant obligations and engagements not inconsistent with the objects stated in the Memorandum of Association and the provisions of these Rules.

FINANCIAL AND OTHER COMMITTEES

49. The Governing Council shall have the power to appoint financial and other committees or sub-committees for carrying out the objects of the Society.
50. The Governing Council may by resolution delegate to the Chairman of the Council or Director-cum-Principal of the Institute such of its powers for the conduct of business as it may deem necessary.

FUNCTIONS AND POWERS OF THE CHAIRMAN

51. The Chairman may, in writing, delegate such of his powers as he may consider necessary to the Director-cum-Principal.
52. The Chairman shall have the authority to review periodically the work and progress of the Society to order enquiries into the affairs of the Society and to pass orders on the recommendations of the reviewing of enquiry committee.

FUNCTIONS AND POWERS OF THE DIRECTOR-CUM-PRINCIPAL

53. The Director-cum-Principal shall prescribe, on behalf of the Council, the duties of all officers and staff of the Society and shall exercise such supervision and disciplinary / control as may be necessary in accordance with these rules.
54. It shall be the duty of the Director-cum-Principal to co-ordinate and exercise general supervision over all the activities of the Society.
55. The Director-cum-Principal shall be responsible for the day-to-day management of affairs of the Society and shall exercise his power under the direction, superintendence and control of the Chairman of the Governing Council.

FUNCTIONS AND POWERS OF THE SECRETARY

56. (i) The Secretary shall be the ex-officio Secretary of the Governing Council and such other committees or bodies as may be determined by the Council.
(ii) The Secretary shall maintain a record of the proceedings of the Society and of the Governing Council and shall perform such other authorities and duties as may be determined by the Governing Council.

57. The funds of the Society will consist of the following:-
- i. Grants made by the Govt. of NCT of Delhi / Govt. of India
 - ii. Contribution from other sources
 - iii. Income from investments
 - iv. Receipts of the Society from other sources.
58. The Bankers of the Society shall be the any of the nationalized banks. All funds shall be paid into the Society's Account with the said bank and shall not be withdrawn except by such officers as may be duly empowered in this behalf by the Governing Council, and countersigned by the Chairman or by an officer authorized in this behalf by the Chairman.

ACCOUNTS AND AUDIT

59. (i) The Society shall cause regular accounts to be kept of all its money and properties in respect of the affairs of the Delhi Institute of Tool Engineering.
- (ii) The accounts of the Society shall be audited annually by the Auditors appointed by the Govt. of NCT of Delhi and any expenditure incurred in connection with such audit shall be payable by the Society to the Auditor.
- (iii) The Auditors appointed by him in connection with the audit of the accounts of the Society shall have the same rights, privileges and authority in connection with such audit as the Comptroller & Audit General has in connection with the audit of Government Accounts and in particular shall have the right to demand production of books of accounts connected voucher and other necessary papers.
- (iv) The results of the audit shall be communicated by the Auditor to the Governing Council who shall submit a copy of the Audit Report along with its observation to the Govt. of NCT of Delhi and to the Institute. The Auditor shall also forward a copy of the report direct to the Govt. of NCT of Delhi.

ANNUAL REPORT

60. The Annual Report and the yearly accounts of the Society shall be prepared by the Governing Council and placed before the Society as its annual general meetings for consideration and approval. Copies thereof as finally approved by the Society shall be supplied to the Members of the Society. The proceedings of the Society, together with the Annual Report, shall be sent to the Govt. of NCT of Delhi and to the Members of the Society for information.

ALTERATION OR EXTENSION OF THE PURPOSE OF THE SOCIETY

61. With the prior approval of the Govt. of NCT of Delhi, the Society may alter or extend the purpose for which it is established in accordance with the provisions of the Societies Registration Act – 1860.

ALTERATION OF THE RULES

62. The prior sanction of the Govt. of NCT of Delhi shall be obtained before the Rules and Regulations of the Society or any amendments to them are brought into force. The said Rules and Regulations save the except Rule 63 may be altered at any time by a Resolution passed by a majority of the Members of the Society.

DISSOLUTION OF THE SOCIETY

63. The Society shall not be dissolved without the Consent of the Government and on such dissolution the Assets of Society shall be dealt with in accordance with provisions contained in the Societies Registration Act – 1860.

Certified that the above are the Rules and Regulations of the Society

Sl.No.	Designation	Signature	Address
1.	Commissioner of Industries		Commissioner of Industries Government of NCT of Delhi Udyog Sadan, Patparganj Indl. Area, Delhi
2..	Additional Secretary(Finance)		Additional Secretary(Finance) Government of NCT of Delhi Delhi Secretariat, I.P. Estate, Ne Delhi – 110002
3.	Joint Commissioner of Industries		Joint Commissioner of Inds. Government of NCT of Delhi Udyog Sadan, Patparganj Indl. Area, Delhi