



**DELHI INSTITUTE OF TOOL ENGINEERING**  
**GOVT OF NCT OF DELHI**

**Campus-I:** Wazirpur Industrial Area, Delhi – 110 052.

**Campus-II:** Maa Anand Mai Marg, Okhla Industrial Area,  
Phase-II, New Delhi- 110 020.

**Website :** [www.dite.delhigovt.nic.in](http://www.dite.delhigovt.nic.in)

**Annexure A**

**Application form for Guest /Part-Time Faculty and Non-Teaching Staff**

Post applied for: Professor/ Associate Professor/ Assistant Professor//Lecturer/Non-  
Teaching (Technical Assistant) [Please Tick]

Name (Capital letter):-----

Father's Name:-----

Mother's Name:-----

Date of Birth:(DD/MM/YYYY)-----

Nationality:-----

Address for Correspondence:-----

-----

Postal address of Current Employer:-----

-----

Current/ last Designation: \_\_\_\_\_

Mobile no.:-----

Email ID:-----

Category: Gen/SC/ST/OBC/MINORITY/Others-----

PAN No:\_\_\_\_\_

Aadhaar No:-----

Affix recent  
photograph

Educational Qualifications:

For teaching faculty				
Qualification	Discipline	Year of passing	Board/University	Percentage & div.
12th				
B.E./B.Tech (Graduation)				
M.E./M.Tech (Post Graduation)				
Ph.D.				
Experience (in years)				

For Non-teaching staff				
Qualification	Discipline	Year of passing	Board/University	Percentage & div.
10th	-----			
ITI/12 <sup>th</sup>				
Diploma				
Any other qualification				
Experience(in years)				

SELF ASSESSMENT:

(A) **Self Assessment by the Candidate:** (Calculation of score of academic qualification and experience as per Annexure %B+)

For teaching faculty		For non-teaching staff	
Qualification	Max. Marks assigned	Qualification	Max. Marks assigned
12 <sup>th</sup> /Diploma		10th	

B.E./B.Tech (Graduation)		ITI/12 <sup>th</sup>	
M.E./M.Tech (Post Graduation)		Diploma	
Ph.D.			
Experience		Experience	
Total marks		Total marks	

Note: All original documents and a set of photocopies are required to be produced when called for interview.

**UNDERTAKING:** I certify that all the information provided are true to the best of my knowledge and nothing factual has been concealed. If any information is found wrong, my candidature may please be cancelled. I further undertake that:

- (1) I am willing to work as faculty/staff as Guest Faculty/ part time basis as per the norms/guidelines of Directorate of Training & Technical Education (DTTE), & Delhi Institute of Tool Engineering (DITE) Delhi.
- (2) I will not take classes in more than two Institutes under DTTE in one academic year & will submit a self declaration conveying the names to the Institutes.

Date:  
Place:

Signature of the Candidate

**(B) Assessment by Interview Board:**

(Marks obtained in Interview): B=

(Interview board will also review the marks in Table %A+): A=

Total Marks for Merit List: = Marks from table %A++ Marks given by Interview board %B%

Final recommendation:

Signature of Chairman of Committee

**(Subject preference list to be filled by the candidate)**  
**Please refer the website for the detailed list of subject's stream wise**

Course Name: M.Tech(Tool Engg)

Subject Name:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

Course Name: B.Tech(Tool Engg)

Subject Name:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

Course Name: B.Tech (Mechatronic Engg)

Subject Name:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

Course Name: Diploma (Mechanical)

Subject Name:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

Course Name: Diploma (Tool & Die)

Subject Name:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

Signature of the candidate

**Guidelines for self assessment**

## EDUCATIONAL QUALIFICATIONS:

For teaching faculty		For non-teaching staff	
Qualification	Max. Marks assigned	Qualification	Max. Marks assigned
12 <sup>th</sup> /Diploma	10	10 <sup>th</sup>	10
B.E./B.Tech	20	ITI/12 <sup>th</sup>	25
M.E./M.Tech	25	Diploma	30
Ph.D.	10		
Experience	20	Experience	20
Interview	15	Interview	15
Total	100	Total	100

Two (02) marks for each year of experience shall be assigned to the candidate. However, in case of experience of more than 10 years maximum marks of 20 will be assigned to the candidate. Only completed year of experience shall be counted.

The calculation of net marks obtained by the candidate in r/o their academic qualification will be worked out in following manners:

$$= \frac{\text{maximum marks assigned} \times \% \text{ score}}{100}$$

For example, if a candidate has secured 67% of marks in class 12<sup>th</sup> his/her net marks for the purpose of calculation of merit will be as under:

$$\frac{10 \times 67}{100} = 6.7$$

Note: Candidates may refer to DTTE office order containing details of scheme for engagement of Guest Faculty/part time services for teaching and non teaching post available on the Institute website, Notice board and DITE website: [www.dite.delhigovt.nic.in](http://www.dite.delhigovt.nic.in) to be read alongwith the decision of 16<sup>th</sup> meeting of Governing Council of DITE for agenda item no 9 and the approved minutes of meeting that are also available on DITE website