

Delhi Institute of Tool Engineering
Draft Recruitment Rules, 2015

Administrative Cadre

Name of the Post.	Number of posts	Classification	Pay band and grade pay or pay scale	Whether selection posts or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in case of promotion	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various method.	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made.	If departmental promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.
Library Assistant Grade-I	*1 (2015) * Subject to variation dependant on work-load	Non-Ministerial Group -B	Pay band-2, Rs. 9300-34800+ Rs. 4200/- (Grade Pay)	Selection	Not applicable	Not applicable	Not applicable	2 years Note: On completion of probation or any extension thereof, officers shall if considered fit may be confirmed against the post, if not already confirmed in the entry grade.	100% by Promotion failing which by deputation basis. Note: Vacancies caused by the incumbent being away on transfer on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on transfer on deputation bases from the officers of Central Government/PSUs/Autonomous	Promotion: Library Assistant Grade-II with regular service of 10 years in the pay band-1, Rs. 5200-20200+Rs. 2400/- (Grade Pay). Note 1: Where the eligibility service for promotion prescribed in the existing rules is being enhanced (to be in conformity with the guidelines issued by the DOPT) and the change is likely to affect adversely some		Consultation with Governing Council is necessary while making amendments or deviations of Recruitment Rules.

									<p>Organization or equivalent cadre of the Government of NCT of Delhi.</p>	<p>persons holding the feeder grade post on regular basis, the eligibility service shall continue to be the same for persons holding the feeder post on regular basis on the date of notification of the revised rules.</p> <p>Note 2: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already</p>		
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										<p>completed such qualifying/ eligibility service.</p> <p>Deputation:</p> <p>Officers of Central/ State Government/ Union Territories/ Autonomous or Statutory organizations/ PSUs/ Universities/ Recognized Research Institution</p> <p>(a)(i) Holding analogous Post on regular basis in parent cadre or department.</p> <p>(ii) Library Assistant Grade-II or equivalent having 10 years of regular service in the pay band-1, Rs. 5200- 20200+Rs.2400/- (Grade Pay)</p> <p>(b) Possessing the following qualifications:</p>		
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										<p>(i) Bachelors in Library Science from a recognized University.</p> <p>(ii) 6 months course of Computer Application</p> <p>Note 1: The departmental officers in the feeder category who are in the direct line on promotion will not be eligible for consideration for appointment on deputation/absorption. Similarly, deputationist shall not be eligible for Consideration for appointment by promotion.</p> <p>Note 2: Period of deputation(Including short term contract) in another post held immediately preceding this appointment in the same or some other organization or any</p>		
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										<p>department of Government of NCT of Delhi shall ordinarily not to exceed three years.</p> <p>Note 3: The maximum age limit for appointment by deputation (including short term contract) shall not exceeding 56 years as on closing date of receipt of applications.</p> <p>Note 4: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure based on the recommendations of the 6th Central Pay Commission has been extended, shall be deemed to be the service rendered in the corresponding grade pay or pay</p>		
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										scale extended based on the said pay commission, except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.		
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Name of the Post.	Number of posts	Classification	Pay band and grade pay or pay scale	Whether selection posts or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in case of promotion.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various method.	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made.	If a departmental promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.
Library Assistant Grade-II	*2 (2015) * Subject to variation dependant on workload	Non-ministerial Group - C	Pay band-2, Rs. 5200-20200+ Rs. 2400/- (Grade Pay)	Not Applicable	Between 18-25 years Note: 1 Relaxable upto 5 years for employees of the Govern-	Essential: (i) Bachelors in Library Science from a recognized University. (ii) 6 months course of	Not applicable	2 Years Note: On completion of probation or any extension thereof, officers shall if considered fit may be confirmed	100% by Direct Recruitment failing which by deputation basis. Note: Vacancies caused by the incumbent	Deputation: Officers of Central/ State Government/ Union Territories/ Autonomous or Statutory organizations/ PSUs/ Universities/ Recognized Research Institution		Consultation with Governing Council is necessary while making amendments or deviations of Recruit-

				<p>ment of NCT of Delhi in accordance with the instructions or orders issued by the DOPT.</p> <p>Note: 2 The Crucial date for determining the age limit shall be the closing date of receipt of applications from candidates in India. (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal</p>	<p>Computer Application</p> <p>Note:1 Qualifications are relaxable at the discretion of Governing Council, DITE, in case of candidates otherwise well qualified.</p> <p>Note:2 The qualification-(s) regarding experience is relaxable at the discretion of the Governing Council, DITE, in the case of candidate belonging to Scheduled casts and Scheduled Tribes if at any stage of selection the Governing</p>	<p>against the post, if not already confirmed in the entry grade.</p>	<p>being away on transfer on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on transfer on deputation bases from the officers of Central Government /PSUs/Autonomous Organization or equivalent cadre of the Government of NCT of Delhi.</p>	<p>(a)(i) Holding analogous Post on regular basis in parent cadre or department.</p> <p>(ii) Lower Division Clerk or equivalent having 08 years of regular service in the pay band-1, Rs. 5200-20200+Rs.1900/- (Grade Pay)</p> <p>(b) Possessing the following qualifications:</p> <p>(i) Bachelors in Library Science from a recognized University.</p> <p>(ii) knowledge of Computer Application.</p> <p>Note 1: Period of deputation(Including short term contract) in another post held immediately preceding this appointment in the</p>	<p>ment Rules.</p>
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				Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul and Spiti district and Panaji sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Island or Laksha-dweep)	Council, DITE, is of the opinion that sufficient number of the candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.			same or some other organization or any department of Government of NCT of Delhi shall ordinarily not to exceed three years.		
								<p>Note 2: The maximum age limit for appointment by deputation (including short term contract) shall not exceeding 56 years as on closing date of receipt of applications.</p> <p>Note 3: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure based on the recommendations of the 6th Central Pay Commission has been extended, shall be deemed to be the service rendered in</p>		

										<p>the corresponding grade pay or pay scale extended based on the said pay commission, except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>		
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