



**DELHI INSTITUTE OF TOOL ENGINEERING**  
**GOVT OF NCT OF DELHI**



Campus-II: Maa Anand Mai Marg, Okhla Industrial Area, Phase-II, New Delhi- 110 020

Ph. No. 011-26388920, 26388040.

Ref. F 2(134)/ADMN/DITE/C-II

Dated: 16/07/2019

**Interview Letter/ Personal Talk**

Sub:- Interview call/ Personal talk for Engagement of Guest Faculty/Part-time Faculty/Non-teaching staff for the academic year 2019-20.

Sir/Madam

1. Refer your application in response to the advertisement published in newspapers on 13/06/19 on the subject matter cited above. This is to inform that you have been shortlisted for interview/personal talk for engagement of Guest Faculty / Part-time Faculty / Non-teaching staff. You may therefore, attend the interview/ personal talk on the schedule date and time slot indicated in the detailed table appended below.
2. You are required to bring PAN Card, Aadhaar Card and all your educational testimonials, experience certificate for which you have claimed self-assessment marks viz. 10<sup>th</sup>/ITI/12th/Diploma/B.E./ B. Tech / M.E./M.Tech /Ph.D etc. in original for verification of documents at the time of interview/ personal talk.
3. Please note that you will not be allowed to appear in the interview / personal talk in the absence of original certificates mentioned above and other documents required as shown against your name in the list of eligible candidates under the head "Column - Remark", if any.  
"List of Eligible Candidates" is available at the DITE website: <http://dite.delhigovt.nic.in/>
4. No request whatsoever for change in date of interview / time will be entertained.
5. No TA / DA will be paid for appearing in the interview.
6. Please reach at the designated time & venue and put your attendance at the verification desk in the Seminar Hall at "Delhi Institute of Tool Engineering", Campus-II, Okhla, New Delhi-110020
7. **Venue: Delhi Institute of Tool Engineering, Campus-II, Maa Anand Mai Marg, Phase –II, Okhla Industrial Area, New Delhi-110020.**
8. **Verification of documents: Room no G-013, Seminar Hall, DITE**
9. After the successful completion of verification process, you may proceed for interview / personal talk as indicated in the table given here under:

**Interview Board – I:- Room No. G-001 (For Professor, Associate Professor & Assistant Professor)**

**Interview Board – II:- Room No. G-023 (For Lecturer, Technical Assistants & LDC)**

Your's faithfully,

Sd/-

Asstt. Dir. (Admin/T),  
DITE, Campus-II